**ENTREPRENEURIAL COMPETENCIES ASSESSMENT (STEP BY STEP)**

**Files to download**

* Сompetencies (EN).pdf
* Competence Assessment (EN).xlsx

**1) Preparation**

* Adapt the templates to your class.
* Set two dates: *Beginning of measurement period* and *End of measurement period*.
* Inform students about anonymity; ask for honest answers.
* Scale: Likert 1–7.

**2) Baseline**

* Administer the survey (paper or digital) and collect responses.

**3) Data entry**

* Open Competence Assessment (EN).xlsx.
* Enter only in yellow cells — one questionnaire = one row.
* Column headers match survey questions.
* Missing answer → leave the cell blank.
* Results sheet updates automatically.

**4) Reading results (after baseline)**

* The workbook computes POMP % (0–100%) and prepares “Change p.p. (POMP)” (filled after endline data).
* Higher POMP = higher competency level.

**5) Endline**

* Repeat the survey at year end.
* Add responses to the End section.

**6) Analyse & act**

* Check “Change p.p. (POMP)”: > 0 improvement, < 0 decline.
* Focus on areas with low POMP and/or small gains.
* Plan exercises, projects, support for classes/groups.

**7) Good practice**

* Avoid personal data; store files securely.
* Record measurement dates for clean comparisons.

**Glossary:** POMP – *Percent of Maximum Possible*; **p.p.** – percentage points.